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# STARS MANUAL

## SUBSIDIARIES FOR BILLING AGENCY AND PAYING AGENCY USE

### INTRODUCTION

When creating a transaction code 130 to set up an interagency billing by the billing agency, STARS requires a subsidiary number for the agency you are billing. Below is a list of current subsidiary numbers for the billing agency to use (GL 1502) and also for the paying agency to use (GL 2202).

Current documents already established on the Document File that have subsidiaries not listed may not need to be changed; however, please use these subsidiaries for future billings.

### D32 – SUBSIDIARY FOR GL 1502 (TC 130) FOR THE BILLING AGENCY

<u>Subsidiary</u>	<u>Title</u>
1000000	Senate
1010000	House Of Representatives
1020000	Legislative Services Office
1100000	Judicial Branch
1200000	Lieutenant Governor
1300000	Secretary Of State
1310000	Commission On Uniform Laws
1330000	Idaho Code Commission
1400000	State Controller's Office
1500000	State Treasurer's Office
1600000	Attorney General
1700000	Supt Of Public Instruction (Dept Of Education)
1800000	Division Of Financial Management
1810000	Governors Office
1830000	Public Employee Retirement System (PERSI)
1850000	Liquor Dispensary
1860000	State Insurance Fund

<b>Subsidiary</b>	<b>Title</b>
1870000	Office On Aging
1880000	Human Rights Commission
1890000	Commission For The Blind And Visually Impaired
1900000	Military Division
1904000	Military Division - Homeland Security
1920000	Commission On Womens Programs
1940000	Division Of Human Resources
1950000	Office Of Species Conservation
1960000	Commission On The Arts
2000000	Administration
2000101	Admin - ISIF - DOA Only
2000102	Admin - Fiscal - DOA Only
2000103	Admin - Billings - DOA Only
2000122	Admin - DP - DOA Only
2000123	Admin - Personnel - DOA Only
2000302	Admin - Postal - DOA Only
2000303	Admin - Telephone - DOA Only
2000304	Admin - Microwave Services - DOA Only
2000305	Admin - Information Technology - DOA Only
2000329	Admin - School Needs Assessment PGM - DOA Only
2000366	Admin - Governors Residence - DOA Only
2000401	Admin - Public Works - DOA Only
2000402	Admin - Facilities Services - DOA Only
2000501	Admin - Purchasing - DOA Only
2000504	Admin - Federal Surplus - DOA Only
2000592	Admin - Document Mgmt - DOA Only
2001001	Admin - Group Insurance - DOA Only
2001099	Admin - Fax Line - DOA Only
2001100	Admin - Director - DOA Only
2001103	Admin - Risk Management - DOA Only
2001200	Admin - Capitol Commission - DOA Only
2001401	Admin - Office Of Administrative Rules - DOA Only
2001500	Admin - ITRMC - DOA Only
2002208	Admin - CMFONI - DOA Only
2002212	IDANET
2002701	Admin - DITCS Business Mgmt - DOA Only
2002904	Id Emergency Communications Commission
2003210	Uniform Bldg Safety Code Comm.
2003640	Admin - Administrator
2004421	Admin - Photocopy - DOA Only

<b>Subsidiary</b>	<b>Title</b>
2004431	Admin - Records Mgmt/Microfilm - DOA Only
2004432	Admin - Records Mgmt/Storage - DOA Only
2004441	Admin - Quick Copy - DOA Only
2009999	Admin - Atty General - DOA Only
2100000	Dept Of Agriculture
2300000	Dept Of Correction
2310000	Correctional Industries
2400000	Dept Of Commerce & Labor (Labor)
2400030	Dept Of Commerce & Labor (Commerce)
2450000	Dept Of Environmental Quality
2500000	Department Of Finance
2600000	Fish And Game
2700000	Health And Welfare
2800000	Department Of Insurance
2850000	Juvenile Corrections (DJC)
2900000	Transportation (DOT)
3000000	Industrial Commission
3200000	Dept Of Lands
3220000	Endowment Fund Investment Board
3300000	Law Enforcement
3310000	Brand Inspector
3320000	Racing Commission
3400000	Parks And Recreation
3410000	Lava Hot Springs
3510000	Tax Appeals Board
3520000	State Tax Commission
3600000	Water Resources
4200000	Athletic Director
4210000	Board Of Pharmacy
4220000	Board Of Accountancy
4230000	Board Of Dentistry
4250000	State Board Of Medicine
4260000	Board Of Nursing
4270000	Bureau Of Occupational License
4290000	Real Estate Commission
4300000	Professional Geologist Board
4310000	Optometry Board
4320000	Certified Shorthand Reporters Board
4340000	Outfitters And Guides Board
4350000	Board Of Veterinary Medicine

<b>Subsidiary</b>	<b>Title</b>
4400000	Idaho State Lottery Commission
4410000	Hispanic Commission
4420000	Board Of Examiners
4430000	State Appellate Public Defender
4440000	Division Of Veterans Services
4500000	Div Of Building Safety
5010000	State Board Of Education
5020000	School For The Deaf And The Blind
5030000	Professional-Technical Education
5040000	Eastern Idaho Technical College
5110000	Lewis Clark State College
5120000	Boise State University
5130000	Idaho State University
5140000	University Of Idaho
5200000	Public Broadcasting System
5210000	Idaho State Library
5220000	Historical Society
5230000	Vocational Rehabilitation
9000000	Public Utilities Commission
9030000	Catastrophic Health Care
9050000	SILC (St Indep Living Council)
9510000	Health District 1 - CDA
9520000	Health District 2 - Lewiston
9530000	Health District 3 - Caldwell
9540000	Health District 4 - Boise
9550000	Health District 5 - Twin Falls
9560000	Health District 6 - Pocatello
9570000	Health District 7 - Idaho Falls

## D32 – SUBSIDIARY FOR GL 2202 FOR THE PAYING AGENCY

The following subsidiaries are those that are currently being used by paying agencies. Others exist in STARS tables – you can find these by searching the Descriptor Table 32 in STARS. [Click here for more information about the STARS Statewide Descriptor Tables.](#) You can also contact the State Controller’s Office if a subsidiary is not listed – e-mail [dashelpline@sco.state.id.us](mailto:dashelpline@sco.state.id.us).

<b>Subsidiary</b>	<b>Title</b>
0047504	EIS Financial Transaction
1000000	Senate
1010000	House Of Representatives
1020000	LAO Billings
1020104	Legislative Council Billings
1100000	Judicial
1400000	State Controller's Office
1600000	Attorney General
1700000	Superintendent Of Public Instruction
1800000	Division Of Financial Management
1800001	Division Of Financial Management
1810000	Governor's Office
1810101	Governor's Office
1860000	State Insurance Fund
1870000	Office On Aging
1940000	Division Of Human Resources
2000000	Department Of Administration
2000103	Department Of Administration
2100000	Livestock Disease Control
2300000	Corrections
2310000	CI - AG Products
2310421	Correctional Industries
2400000	Dept Of Labor
2450000	Dept Of Environmental Quality
2600000	Fish And Game
2700000	Health And Welfare
2800000	Insurance (Dept Of)
2850000	Juvenile Corrections
2900000	Transportation
2900001	Transportation
3000000	Industrial Commission

<b>Subsidiary</b>	<b>Title</b>
3000001	Industrial Commission
3200000	Dept Of Lands
3200301	Lands Pl Billings
3220000	Law Enforcement
3300000	Law Enforcement
3300100	Law Enforcement
3400000	Parks & Recreation
3600000	Water Resources
4260000	Board Of Nursing
4410000	Hispanic Commission
4440000	Division Of Veterans Services
4500000	Div Of Building Safety
5010000	State Board Of Education
5030000	Vocational Education
5040000	Eastern Idaho Tech College
5210000	State Library
5220000	Historical Society
5230000	Vocational Rehabilitation
5230501	Vocational Rehabilitation
9050000	SILC (St Indep Living Council)
9510000	Health District I
9520000	Health District 2
9530000	Health District III
9540000	Health District IV
9550000	Health District 5
9560000	Health District 6
9570000	Health District 7